

Big Local Eastern Sheppey Partnership Meeting Minutes
Monday 8th October 2018
7.00pm at 5th Sheppey Scout Hut, Dicksons Walk, Eastchurch

Present:**Partnership Members**

Lynd Taylor (Chair & Warden) (LT), Pauline Wenham (Treasurer and Leysdown) (PW), Paul Murray (Oasis Academy) (PM), Lee-Anne Moore (Warden) (LM), Daniel Perriam (Vice Chair & Eastchurch) (DP) and Ivor Gough (Eastchurch) (IG)

Residents

George Heath (Bay View) (GH), Christine Taylor (Warden) (CT), Sue Ibrahim (Leysdown) (SI), Rif Ibrahim (Leysdown) (RI), Cllr. Tina Booth (Eastchurch) (TB), Tony Read (Eastchurch) (TR), Bill Cruickshank (Leysdown) (BC), Carina Cruickshank (Leysdown) (CC), Barbara Brown (Leysdown) (BB), Kevin Brown (Leysdown) (KB) and Francis Hardman (Bay View) (FH)

Other Members

Sandy Hammock (Administrator & Community Chest Officer) (SH), Jim Boot (Big Local Rep) (JB) and Sean Leacock (Project Coordinator) (SL)

1. Welcome, Apologies and Introductions

LT welcomed everyone to the meeting. Introductions were made by all members and apologies received from Sharon McNaboe, Malcolm Pamplin, Jo Burt and Christine White.

2. Declarations of Interest and Loyalties

These will be stated when relevant.

3. Minutes - Accuracy

Minutes were agreed to be an accurate record of the September 2018 meeting. **LM proposed and PW seconded, vote carried, all agreed.**

These can be viewed at <http://biglocaleasternsheppey.com/meetings>

4. Matters Arising

No.	Action	Update
1	Beaches Children Centre	Project not starting until possibly January 2019. SL to contact Denise at CC for an update and report back.
4	Working with the Older Community	Geoff Rambler can do shorter walks and will send info to SL & Befriender drop in sessions didn't work very well, so when

	Sub Group	befriender project starts will look to target local groups first. Line dancing group is still going, but BLES funding has now stopped, still meeting on a weekly basis at Leysdown Village Hall.
26	Defibrillators	Was agreed back in April to purchase 3 defibs and these have now been purchased and as soon as we have them, they will be installed in the 3 areas. Only currently have permission for one to be installed, need permission for the other 2 to be installed. A forth one free from Kent Fire & Rescue. LT advised in Warden one of the local shops had agreed, but as it has since changed ownership, will need to discuss with them again. Bayview pub may be able to have one, BB asked if in the pub how will be gain access, SL confirmed it will be an external unit that is locked and only gain access once phoned 999, SL to contact shop in Warden for permission and also contact Bay View Pub.
28	Rural Kent Coffee Project	Last one is scheduled for 19 th October at Scout Hut, Eastchurch
35	Local Event Sub Group	Still not met and is now overdue. LT, IG, LM & SL must arrange to meet before the next meeting and report back.
47	List of clubs in area	LT & GH have not met yet to discuss. SH confirmed that has set up a page on the website with local groups/clubs that she is aware of in the area. LT asked GH to look at the website page and any group details that are missing to send these to SH to add.
48	Newsletter	SL asked what does the partnership want to do regarding another newsletter, do they want another one. LT advises that due to SL current workload it may be better to look at this later in the year. LM advises we will need to send one out soon. Will discuss on agenda for next meeting.
50	Noticeboard outside PW Bungalow	As we are unable to take this action any further and do have access to the small noticeboard in Seaview Avenue it was agreed to not pursue further and cancel this action.
53	Stained Glass Window from St Clement Church	SL advised that due to depiction on the window, the school is not interested. LT asked SL to contact Jenny Hurkett to see if they are interested in the window. Action cancelled.
58	Additional Funding Protocol - The Tutored Art Group	Due to the group not accepting BLES funding conditions and being rude to SL, LM proposed to no longer offer funding to the Tutored Art Group, PW seconded , all voted to agree . SL to contact Pat Brown to advise that we can no longer offer funding to the group.
61	Letter to Linda Brinklow (LB)	SH advised that a letter has not been sent as yet as she has received monitoring information from LB and unfortunately some of the receipts received are dated before the decision of BLES funding was given, so as we are unable to fund retrospectively, we cannot honour these receipts. TB asked does

		it states this on application form, SH confirmed it does in the declaration that they sign. Partnership advised that we must ask for some funding back. SH to contact LB to ask for this.
62	BLES funded stickers/plaques	SH advised stickers given to June Heath and spoke to MP who advised of size required for bench plaques and with some more A4 plaques ordered from Sheppey Graphics and will be collecting this week. Will give 8 bench plaques to MP, who will install on benches in Leysdown and can give one to school to put on new wooden gazebo. LM advised that she feels the new structure is unsafe, SL advised that we can ask the school if a couple of partnership members can come and look at the new structure. Action 68 - SL to contact school to see if we can visit and inspect new wooden structure and other items we have funded at St Clement.
63	Land Registry documents for Bus turning	LT advised he has now got a copy of this with details of the land owner and will arrange with SL to look at this further to report back at next meeting.
64	Sponsorship Money for Dog Show	Money paid to MP. Action completed.
65	Community News for STG	Information regarding Defibs has been put in Community news. Action completed.

5. Membership Officer

LM advised that there are no new members.

FH left meeting 7.36pm

6. Discussion of New Plan

Letter from Local Trust confirming offer of funding for new plan was received after the last meeting. SL handed out a simplified 3 year plan and gave a presentation of Service Level Agreements (SLA). A service level agreement is a grant agreement between a service provider and BLES that defines the level of service expected from BLES. Each project has a SLA. SL explained in his presentation the expected SLA for different projects. Each project will have a champion and they with SL will report back on each project. Questions from the presentation, GH asked about Oasis Academy Project, how many children in area will this benefit, PM confirmed that project will look at improving attendance and can bring an attendance report for this area if needed. TB asked about the Porchlight project and the research scoping, who will be paying for this, SL confirmed it will be BLES. SL confirmed that Porchlight will also be employing someone to run the project. TB also asked about the befriending project, Swale CVS already offer a befriending service, what is this project, SL advised that Swale CVS does not have the funding to offer this in Eastern Sheppey, TB asked where do they currently cover, SL confirmed it is all of Swale but Swale CVS has limited resources to target specific areas and this project is additional to what Swale CVS

already offers. GH asked if Swale CVS can push their Volunteer Transport Scheme more in the area, SL advised he can ask them to look into this. LM asked where the Eating Project will be based as specifies will be in Warden, SL confirms will be looking at using Warden Bay Village Hall. SI congratulates SL on the good work and planning done. SI also advises that the key find is getting information out on the different projects is given to the projects themselves. Partnership agrees to the SLAs. GH asked that once all the projects are finalised can this be publicised in the New Year. GH asked if the new 3 year plan can be highly publicised in New Year, LT confirms is a great idea and will be actioned.

Action 69 - New Plan to be highly publicised in New Year.

7. Community Chest Process

SL gave a presentation of different processes that the partnership may want to agree. **LM proposed** that the partnership adopt the process that consists of keeping the application process and resident panel as it currently stands but have the resident panel use a scoring sheet that can be sent out electronically/paper copy for residents to complete and send back then a partnership sub group meets to ratify the applications, be open all year round and once 3-4 applications have been received then the resident panel will be contacted and organise a partnership sub group to meet and ratify with no need to go to full partnership meeting. Can only re-apply once all monitoring details have been sent back to the Community Chest Officer, **DP seconded, vote carried by all.**

8. Swale Borough Council (SBC) Projects

LT advises that if we can send three projects to SBC they may assist with the funding. Water feature and tidal pool in Leysdown, park improvements, partnership with Oasis Academy and Community Land Trust will be discussed with SBC and LT will report back. TB pointed out that SBC does have a plan for park improvements in the local area over the next 5 years.

9. Annual Partnership Review

JB advises that all Big Locals across the country are completing this. A form was handed out to partnership members and workers to complete. JB then gave a presentation on the review and to discuss any areas of weakness that partnership members feel they may have regarding their own personal training and what is expected of them in a Big Local area, it also gave members a chance to reflect on the last year and discuss what they feel are their strengths and weaknesses as a partnership.

10. Community Land Trust

Agenda item for meeting in November

11. Project Update

To be sent out to partnership members by email.

12. Local Trusted Organisation (LTO) Update including finance

To be sent out to partnership members by email. Account details will be available on our website www.biglocaleasternsheppey.com/account

13. Bench in Seaview Avenue, Leysdown

KB advises is not a suitable area on the corner and the bench that was there before had previously been damaged. SI advises the bench would be facing houses opposite and would also stop the wildlife in that area and suggested it be put in the park area, it is not wanted in Seaview Avenue. **LM proposes** that we scope an area within the park area that everyone is in agreement. **PM seconded, all voted in favour**

14. Any Other Business

- a) **LT proposes** that as its Armistice Day on 11th November and all Parishes are involved with wreath laying, that we should do a BLES wreath and purchase two wreaths, **LM seconded, vote carried by all.**
Action 70 - SL & Chair to look into ordering 2 reef's for BLES
- b) **LM proposes** the partnership should sponsor the local scouts by £100 for their sponsored sleep out to raise funds for Porchlight, JB advised it could be a donation to Porchlight, **PM seconded, vote agreed by 5, IG could not vote as local Scout Leader.**
Action 71 - Donation of £100 to be given to Porchlight for sponsored sleep out
- c) PM advises that on 9th November at Oasis Academy West Site at 10.30am they have an event to commemorate World War 1, all welcome. 30th October at East site is the next Community Forum.
- d) LT advises that as he is not at the next meeting it will be chaired by DP with support from JB and JoB, so would like everyone to fully support DP.
- e) SH advised next BLES Quiz Night is Wednesday 24th October from 7pm at Warden Bay Village Hall and has some posters if anyone would like to take and put up around the local area.
- f) SL asked if any partnership members can volunteer at the Quiz Night it would be appreciated and would like a BLES team too.
- g) SI would like to thank SH for all the information that she sends out and also puts in the Sheerness Times Guardian Community News.

Meeting closed at 9.08pm.

Next Partnership Meeting is Monday 12th November 2018.